

**THE IDAHO PERSONNEL COMMISSION**

_____	)	
	)	
Known As Appellant,	)	
	)	<b>A P P E A L</b>
	)	
_____	)	
(Agency)	)	
	)	
Referred to as Respondent.	)	
_____	)	

I appeal the decision of \_\_\_\_\_,  
(Name of Agency)  
dated \_\_\_\_\_. [ATTACH A COPY OF THE DECISION LETTER.]

The decision or action I am disagreeing with is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

The remedy I request is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

Address:

Phone:

\_\_\_\_\_  
Name of Employee's Attorney (if any)

Address:

Phone:

**THE IDAHO PERSONNEL COMMISSION**

_____	)	
Appellant,	)	IPC Case No. _____
	)	
vs.	)	<b>LIST OF EXHIBITS AND WITNESSES</b>
	)	
_____	)	
Respondent.	)	
	)	
_____	)	

\_\_\_\_\_, submits its list of exhibits (with exhibits attached), and its list of witnesses as follows:

**EXHIBITS**  
**(What you want Hearing Officer to consider as evidence.)**  
**(Include title of exhibit, author, date and number of pages.)**

- 1.
- 2.
- 3.

**WITNESSES**  
**(Include name, title, and a brief statement of what they are expected to testify about.)**

- 1.
- 2.
- 3.

Brief Statement –

By: \_\_\_\_\_

**CERTIFICATE OF SERVICE**

I HEREBY CERTIFY that on this \_\_\_\_ day of \_\_\_\_\_, 200\_\_, I caused to be served a true and correct copy of the foregoing by United States mail to the following:

Name

Address of Interested Party

Name

Address of Interested Party

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Name of person responsible for mailing document